

VSH Steering Committee Meeting Minutes

October 20, 2010, 1:30 pm

VSH Nursing Classroom

Type of meeting: Oversight

Facilitator: Michael Hartman, Commissioner of Mental Health

Note taker: Denise McCarty

Steering Committee Members: Beth Tanzman, Deputy Commissioner of Mental Health, Patrick Flood (Designee for Secretary Robert Hofmann; Paul Dupre, William McMains, Terry Rowe, Executive Director, Dr. Jay Batra, Medical Director

Attendees: Wendy Beininger, DMH Legal Department; Nancy McGreevy, Director of Nursing Public Attendees: Michael Sabourin.

The meeting was called to order at 1:40 pm.

Minutes Reviewed – The September 15, 2010 meeting minutes were reviewed. William McMains motioned to approve the minutes. Paul Dupre seconded the motion. All in favor. Motion passed.

Commissioner's Report with Michael Hartman, Commissioner –

Michael gave an update on his progress with a budget exercise to work with 1.3 million dollars less from the general fund. Michael has also been helping to formulate legislative agendas and legislation.

Michael also discussed the SAMSHA Grant for seclusion and restraint reduction and the independent assessment by Joy Livingston.

(End of Commissioner's Report)

Executive Director's Report with Terry Rowe –

Terry gave an update on the Department of Justice survey that occurred on October 12th to the 14th. Bill Maddox and Dr. El Sabaawi reviewed our incident management systems. Dr. Geller remarked on the quality of treatment planning. JoEllen led the discharge planning effort. We anticipate positive feedback from DOJ. We will receive a formal response soon.

Terry reviewed utilization reports and census data.

Nancy McGreevy, the new Director of Nursing was introduced to the Steering Committee.

(End Executive Director's Report)

Medical Director's Report with Jay Batra, MD –

Jay discussed the hospital census which has been higher lately (currently 51 patients) and quality of care.

(End of Medical Director's Report)

Quality Assurance Report with Tommie Murray - There was no Quality Assurance Report for this month.

Other Business – Visitor's Procedure – This is an interim procedure. Typically we don't present hospital procedures to the Steering Committee, only policies but due to the complexities of this procedure Terry thought it was a good idea to review the procedure with the committee. The committee suggested to bring the procedure back at the November meeting when a family member and a consumer member were present.

Ruth Grant application – The committee received an application from Ruth Grant to fill the currently vacant family member position on the Steering Committee. The committee reviewed the application and Michael Hartman asked if another referral should be solicited or if the committee should move forward with Ruth's nomination. The committee asked Michael to move forward with Ruth's application to the Secretary of State.

Public Comment – Public comments included asking if the visitor's procedure could be attached as an addendum to the visitor's policy. Discussion followed. Also discussed was forensic admissions to VSH thus far. No actions were taken.

Meeting was adjourned at 2:45 pm.

The next meeting of the Steering Committee will be November 17, 2010 at 1:30 pm in the Nursing Classroom.

Respectfully submitted,

Denise McCarty